



Indiana Department of Education

SUPPORTING STUDENT SUCCESS

MEMORANDUM

TO: Indiana School Superintendents, Principals, and World Language Department Heads

FROM: Adriana Melnyk, World Language Specialist

DATE: February 13, 2009

SUBJECT: Visiting Teachers from Spain Program

We are pleased to inform you of an opportunity to offer Spanish language instruction through the Visiting Teacher from Spain Program. This program, a joint venture between the Indiana Department of Education and the Ministry of Education of Spain, enables local school districts to hire a highly-qualified native Spanish speaker to teach at elementary, middle and high school levels.

Visiting Teachers from Spain make a one to three-year commitment to teach in Indiana, provided that the school district agrees to rehire them. Participating districts employ these teachers in accordance with state regulations and policies and pay them according to their experience and certification level.

Teachers from Spain are interviewed by a representative from the Indiana Department of Education prior to placement in Indiana schools. These teachers are considered both highly qualified and licensed to teach in Indiana schools, and arrive in Indiana with appropriate documentation of background evaluation. J-1 work visas are issued by the Indiana Department of Education.

Visiting Teachers are responsible for their own housing arrangements and their immediate expenses upon arrival to the United States. Schools are asked to assist Visiting Teachers by securing a temporary host family for the initial days following the teacher's arrival in Indiana. An orientation and training program is provided in late July by IDOE in collaboration with hosting schools.

Please disseminate this information to those who may be interested in participating in this opportunity. If you are interested in participating, or have additional questions, please contact Adriana Melnyk, World Language Specialist, by phone at 317.232.9148 or by e-mail at amelnyk@doe.in.gov.